

पंजीकृत डाक द्वारा



संख्या-ओएडी-3/सीट नं-7/पी.आर-13/2016-17/टेक.शिक्षण./ 0.10.692
कार्यालय महालेखाकार (जनरल & सोशल सेक्टर ऑडिट,) गुजरात,
एनेक्सी भवन, रेसकोर्स रोड, पोस्ट बेग नंबर- 27,
राजकोट 360001.

दिनांक:- 18.7.16

प्रति / To:-

Director of Technical Education,
Block No. 2, second floor,
Old Sachivalay,
Gandhinagar

विषय :- कार्यालय The Principal, Government Polytechnic, Post-Kosamba, Valsad के लेखों का 06/2007 to 03/2016 तक की अवधि का निरीक्षण प्रतिवेदन ।

महोदय/ Sir.

उपरोक्त लेखों का 06/2007 to 03/2016 तक की अवधि का स्थानीय लेखापरीक्षा दिनांक 01.07.2016 to 07.07.2016 के बीच किया गया था । इसका निरीक्षण प्रतिवेदन (Inspection Report) इसके साथ भेज रहा हूँ ।

इस निरीक्षण प्रतिवेदन का प्रत्युत्तर एक माह में देने की व्यवस्था करें ।

भवदीय,

वरिष्ठ लेखा परीक्षा अधिकारी/ओ ए डी -III.

मंगल शर्मा

वरिष्ठ लेखा परीक्षा अधिकारी/ओ ए डी -III.

प्रतिलिपि प्रेषित / Copy to:

The Principal,
Government Polytechnic,
Post-Kosamba,
Valsad

Govt Polytechnic, Valsad.
Inward No. 648
Date 20.7.16

Inspection Report on the accounts of the office of the Principal, Government Polytechnic-Valsad for the period from 01/06/2007 to 31/03/2016 under section 13 of C&AG (DP&CS) Act 1971.

No. OAD-III/S-7/Tech.Edu./2016-17/PR-

Office of the Accountant General
(General and Social Sector Audit),
Gujarat, Rajkot
Date:-

To,
Director of Technical Education,
Block No. 2, IInd Floor,
Old Sachivalaya,
Gandhinagar

Part-I (A)– Introductory

The accounts of office of the District Principal, Government Polytechnic-Valsad for the period from June 2007 to March 2016 under section 13 of C&AG (DP&CS) Act 1971 were test checked locally between 01-07-2016 and 07-07-2016.

The main function of the Office is to provide education to the students.

Following Officers held the charge of the post of the Principal during the period covered by audit:-

Sr. No.	Name	Period	
		From	To
01.	Shri N. R. Bhatia	01-06-2007	28-10-2009
02.	Shri D. D. Purohit	29-10-2009	31-08-2014
03.	Shri N. A. Sangani	01-09-2014	27-05-2015
04.	Shri N. S. Patel	28-05-2015	14-06-2016
05	Smt. M. P. Desai	15-06-2016	Continue.

The grants received and expenditure incurred during the last three years as under:-

(Rs in Lakhs)

	Grant Received			Expenditure incurred		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
2013-14	463.50	252.00	715.50	455.69	251.94	707.64
2014-15	437.59	279.00	716.59	435.09	249.57	684.66
2015-16	414.15	303.97	718.12	407.60	294.63	702.23

PART-I (B) PREVIOUS AUDIT

-----NIL-----

PART-I (C) PERSISTENT IRREGULARITIES

-----NIL-----

PART-I (D) DEPARTMENTAL AUDIT

Departmental Audit has been conducted by the Director of Technical Education Gandhinagar for the Period from 4/2013 to 03/2014 in June-2014. The audit for remaining period may be carried out.

PART II- CURRENT AUDIT

Section (A) Major Irregularities.

---Nil---

Section (B) Other Irregularities

Para-01: Poor Implementation of CDTP Scheme and unspent amount of Rs 17, 72,037 /-

Government of India (Ministry of Human Resource Development (Department of Higher Education) Vide letter No. F.21-3/2009-TS.IV Dated 15 September, 2009 issued directives to the implementation of "Scheme of Community Development Through Polytechnics" (CDTP Scheme) during the Financial Year 2009-10, with aim to create skilled Manpower of at least 500 millions person by 2020.

Some salient feature of the scheme was as given below:

1. The Principal/Director Shall be the Chief Coordinator for implementing the scheme.
2. The Scheme shall be imparted through Community Development Extension Centres.
3. To ensure proper implementation of the scheme four different level monitoring was prepared i.e. Institute level/Sate level/ Regional level/ Central government level.
4. Under the scheme, Direct Central Assistance for one time Non-recurring grant of maximum of Rs 20.00 lakhs and Recurring grant to a maximum of Rs 17.00 lakhs per annum was provided by Ministry of HRD.

During the scrutiny of records following points were asked to the auditee unit to clarify:

1. What steps had been taken by Principal/Director for the implementation of the scheme.
2. How many CDEC had been established to impart the scheme.
3. How many meetings were organized to monitor the scheme at State/Regional level.
4. Expenditure made and UTCs received from the competent authority may please be produced to audit.

On this being pointed out in the audit, Principal replied that

1. Total 3381 persons had been trained upto 2015-16 in connection of this scheme.
2. Only five CDEC had been established upto 2015-16.

3. Only one meeting were held in the month of June for every financial year.

4. Total unspent amount of Rs 17, 72,037/- was lying in the Bank account.

As per reply furnished by department it had been stated that 3381 unemployed people were trained under the scheme on which a huge amount had been expensed. During scrutiny of records of the office audit did not found any document which confirm that training was given to above mentioned unemployed people. In absence of evidence speculation regarding misuse or improper utilization of scheme money is expressed. In absence of the evidence audit could not ascertain the above facts.

Further reply awaited.

Para-02 (A): Material/Books lying in respect of Distance Learning Mode (DLM).

Director, Technical Education-Gandhinagar started offering diploma courses in Civil, Mechanical and Electrical Engineering through Continuous Education Programme in Gujarat since 1991. However, as per Director of Technical Education-Gandhinagar Circular No. DLM/Pravesh/22547/10/K92)/33439 dated 26-08-2010, it was decided to discontinue the DLM diploma from the educational year 2010-11 as the All India Council for Technical Education did not approved the above diploma except MBA/MCA.

As per information received from the College course material and lab manual amounting to Rs. 90,880/- (approximately) are lying in the library of the College since discontinuance of the DLM since five years.

On this being pointed out in audit, Principal replied that the action would be taken after having consultation with the Commissioner Technical Education, Gandhinagar and intimated to audit at the earliest.

Further reply awaited.

(B) Disposal of old technical magazines.

It was seen and as per information furnished by Library Branch of the College that technical magazines are lying since 1965 in the library section.

As the magazines are very old and unused since long and most of them are in decayed and torn condition, the same should be disposed at the earliest amounting to Rs. 4000/- approximately.

On this being pointed out in the audit, Principal replied that as per instruction of Commissioner Technical Education the disposal of old technical magazines would be done and intimated to audit at the earliest.

Further reply awaited.

Para-03 (A): Caution money deposit of Rs 49,300/-..

Caution Money is a deposit amount which a new student is required to pay when registering himself/herself as deposit for good conduct during the entire study.

Caution Money Deposit collected from the students registering at admission time during 2010-11 of 986 student was Rs 49,300/-.

On this being pointed out in audit, Principal replied that the said amount would returned to the student and if the amount could not be returned to the student then it would be deposited in government account.

Further reply awaited.

(B) Examination fee of students lying with the College.

During scrutiny of the records, it is seen that an amount of Rs. 2400/- is lying with the college being the fees of 8 students @ Rs. 300/- per students for SCOPE English examinations which was to be conducted in 2014-15. The fees were taken in Feb. 2014 and as the examination was not conducted, the amount is lying in the books of accounts of the college.

On this being pointed out in audit, the Principal replied that the amount of Rs.2400/- would be returned to the students and intimated to audit at the earliest.

Further reply awaited.

Para-04: Payment of electricity duty amounting Rs. 12370/-

As per clause 3 (2) of Bombay Electricity Duty Act-1958, the Electricity Duty shall not be leviable on Government organization, any municipal corporation, municipality, local board, notified area committee, cantonment board, panchayat constituted under any law for the time being in force in the state for the purpose of, or in respect of, public street lighting, public water works, public gardens including zoo's, public museum or system of public sewers or drains.

During the course of audit, it is noticed that the Government Polytechnic-Valsad paid electricity duty for 2015-16 amounting to Rs. 12370/-, which is against the provisions of clause 3 (2) of

Bombay Electricity Duty Act-1958 as per detailed below:-

Sr. No.	Customer No. Meter No.	Name of Office	Electricity Duty paid (in Rs.)
1.	05304/04630/7 for 10/2015	Government Polytechnic-Valsad	3533.32
2.	05304/04631/5 for 11/2015	Government Polytechnic-Valsad	1753.32
3.	05304/04630/7 for 11/2015	Government Polytechnic-Valsad	2453.85
4.	05304/00316/0 for 12/2015	Government Polytechnic-Valsad	4630.07
Total			12370.56

The above figure is only illustrative. In cases where electricity duty paid may be found out and reported to DGVCL for recovery/adjustment under intimation to audit.

On this being pointed out in the audit, Principal replied that the after having correspondence with DGVCL the action would be taken and intimated to the audit at the earliest.

Further reply awaited.

Para-05: Difference between PLA pass book and Cash Book.

It is seen that there is a difference between PLA pass book and PLA cash book as shown below.

As per PLA Cash book	Rs. 75, 60,919.38
As per PLA pass book	Rs. 75, 59,919.38
Difference	Rs. 1,000.00

On this being pointed out in audit, the Principal replied that the reconciliation would be made with the treasury and intimated to audit at the earliest.

Further reply awaited.

Part III- Minor objections

-----NIL-----

Reply to this Inspection Report may please be furnished to audit within a month of its receipt.

Sd/-
Sr. Audit Officer/OAD-III

Copy for information and necessary action to:-

To,
The Principal
Government Polytechnic,
Post- Kosamba, Dist- Valsad.

Akoshi
Sr. Audit Officer/OAD-III

અસલ યાદીમાં કરવા વિનંતી

ઓડીટ તા:03/01/2022 થી 05/01/2022

યાદી ક્રમાંક:૧

સરકારી/બિન સરકારી કેશબુક નિભાવવા બાબત.

૧	કેશબુકમાં આડા ઉભા સરવાળાની ચકાસણી અન્ય કર્મચારી પાસે કરાવેલ નથી.	ઓડિટની સુચના મુજબ નોંધ લેવામાં આવેલ છે.
૨	કેશબુકની સિલકની ભૌતિક ચકાસણી માસમા એકવાર ઓચિંતી તથા માસના આખરમાં કરવાની હોય છે તે બાબતનું પ્રમાણપત્ર આપવાનું હોય છે. જે કાર્યવાહી નિયમિત પણે થયેલ નથી.	ઓડિટની સુચના અનુસાર જરૂરી કાર્યવાહી કરી ઓડિટ નોંધ અડા કરવામાં આવશે.
૩	સરકારી તેમજ બિન સરકારી કેશબુકમાં ઘણી જગ્યાએ છેકછાક કરેલ છે.	હવે પછી કેશબુકમાં દરેક છાક ન વ્યાપ તેની તકેદારી રાખવામાં આવશે.
૪	ચેક રજીસ્ટર નિયત નમૂનામાં નિભાવેલ નથી.	નિયત નમૂનામાં નિભાવી ઓડિટ નોંધ અડા કરવામાં આવશે.
૫	સરકારી તેમજ બિન સરકારી કેશબુકમાં રસીદ નં લખેલ નથી.	ઓડિટની સુચના મુજબ જરૂરી કાર્યવાહી કરી ઓડિટ નોંધ અડા કરવામાં આવશે.
૬	પહોંચબુકની ચકાસણી કરતાં એકજ સમયગાળાની એક થી વધુ પહોંચબુક નિભાવેલ છે તેમજ પહોંચના પાછળના ભાગે સમરી દર્શાવેલ નથી.	પહોંચબુકો કમ અનુસાર ઉપલબ્ધ કરી પાછળના ભાગે પ્રમાણપત્ર આપવામાં આવશે.
૭	સરકારી તેમજ બિન સરકારી કેશબુકમાં જે દિવસોએ લેવડ-દેવડ ના થયેલ હોય તેની નોંધ કરેલ નથી.	ઓડિટની સુચના મુજબ અમલદારી કરવામાં આવશે.
૮	તા ૭/૫/૨૦૧૬ ના રોજ ભરેલ બિનસરકારી ચલણ નં ૨૬ રૂ. ૧૩૦૯ નું છે જ્યારે કેશબુકમાં ૮૦૯ જ ઉધારેલ છે જેની યોગ્ય સ્પષ્ટતા કરવી.	જરૂરી કાર્યવાહી કરી ઓડિટ નોંધ અડા કરવામાં આવશે.
૯	૨૦૧૭ માં ચલણ નં ૪૮,૩.૭૩૦૩૫/- કેશબુકમાં ઉધારેલ નથી.	જી.ટી.યુ. કેશબુક પાના નંબર નોંધ કરવામાં આવેલ છે.

યાદી ક્રમાંક:૨

૧	બીલ રજીસ્ટરમાં જરૂરી પ્રમાણપત્રો આપવામાં આવેલ નથી.	ઓડિટની સુચના મુજબ અમલદારી કરવામાં આવશે.
૨	કન્ટીનજન્સી બિલોની ફાઇલ ચકાસતા ઘણા બિલોની ઓફિસ કોપીમાં સક્ષમ સત્તાધિકારીના સહી સિક્કા બાકી છે.	બાકી રી ગાપેલ કન્ટીનજન્સી બિલોમાં સક્ષમ અધિકારીની સહી મેળવી ઓડિટ નોંધ અડા કરવામાં આવશે.

૩	એ.બી.સી. રજીસ્ટરમાં અધિકારી/કર્મચારીઓની વિગતો જેમ કે જોઈનીંગ તારીખ, ગ્રેડ પે, ઇજાફા તારીખ જેવી વિગતો પુરતી દર્શાવેલ નથી. તેમજ વર્ષના આખરે સરવાળા કરવામાં આવેલ નથી	ઓડિટરે જુગાવેલ ફાનિલમાં દુર કરી ઓડિટ ને જાડા કચ્છમાં આપશે.
૪	ઓડિટ દરમિયાન ધ્યાનમાં આવેલ છે કે પી. એલ. એ.માંથી અવાર નવાર એડવાન્સ આપવામાં આવેલ છે. પરંતુ એડવાન્સ રજીસ્ટર નિભાવેલ નથી તો અધ્યતન એડવાન્સ રજીસ્ટર બનાવી જાણ કરવા વિનંતી.	એડવાન્સ રજીસ્ટર નિભાવી ઓડિટ ને જાડા કચ્છમાં આપશે.
૫	પી. એલ. એ ચેકબુક રજીસ્ટર નિભાવવામાં આવેલ નથી જેથી પી. એલ. એમાંથી ચૂકવેલ રકમ કયા કારણોસર ખર્ચ થયેલ છે જે જાણી શકાતું નથી.	નિખત નમુનામાં મોકલેલ રજીસ્ટર નિભાવી ઓડિટ ને જાડા કચ્છમાં આપશે.

યાદી ક્રમાંક:-૩

સ્ટોર જનરલ

૧	સંસ્થા ખાતે દરેક વિભાગમાં કોમ્પ્યુટર તથા મલ્ટીમીડિયા પ્રોજેક્ટરની નોંધ એક્સપેન્ડેબલ રજીસ્ટરમાં કરેલ છે, જે ડેડ સ્ટોક રજીસ્ટરમાં થવી જોઈએ.	ઓડિટરની સુચના મુજબ ડેડ સ્ટોક રજીસ્ટરમાં નોંધ કચ્છમાં અમલવારી શરૂ કરી દેવામાં આપશે.
૨	સંસ્થા ખાતે ઘણી બધી આઇટમોની ખરીદીમાં યોગ્ય ખરીદ પ્રક્રિયાનું અમલીકરણ થયેલ નથી.	ખરીદ નિતી મુજબ ખરીદી કચ્છમાં આપશે.
૩	તા.૧૫/૧૦/૨૦૧૬ પછી આજ દિન સુધી રદી/પસ્તીનો નિકાલ થયેલ નથી.	હવે પછી ટુંક સમયમાં પસ્તીનો નિકાલ કરી ઓડિટ ને જાડા કચ્છમાં આપશે.
૪	રાઇટ ઓફ રજીસ્ટર તેમજ યુનિફોર્મ રજીસ્ટર નિભાવેલ નથી.	ઓડિટરે જુગાવેલ રજીસ્ટરો નિભાવવાની નોંધ લેવામાં આપશે.
૫	જીપીઆર રજીસ્ટરમાંથી વિભાગને ફાળવેલ અમુક આઇટમોની પૂરતી વિગતો દર્શાવેલ નથી	જીપીઆર રજીસ્ટરમાં વિભાગને ફાળવેલ તમામ વિગતો નોંધી ઓડિટ ને જાડા કચ્છમાં આપશે.

યાદી ક્રમાંક:-૪

૧	અમુક સેવાપોથીમાં જરૂરી સંબંધિત અધિકારીઓના ડાબા હાથના નિશાન બાકી છે.	જુગાવેલ ફાનિલમાં પૂર્ણ કચ્છમાં આપશે.
૨	હાજરીપત્રકોમાં પ્રમાણપત્ર આપવામાં આવેલ નથી	હાજરી પત્રકમાં પ્રમાણપત્ર આપવાની અમલવારી શરૂ કરી દેવામાં આપશે.
૩	સંસ્થાના હાજરી પત્રકની ચકાસણી કરતાં ઘણા અધિકારીઓના નામની સામે ફક્ત કોસ લાઇન કરેલ છે કોઈ પણ પ્રકારની રજા દર્શાવેલ નથી.	ઓડિટરે સુચવેલ ફાનિલમાં પૂર્ણ કરી હવે પછી સુચના મુજબ નોંધ લેવામાં આપશે.

૪	એસ. એમ. ઘીવાલાનું ફેબ્રુઆરી-માર્ચ-૨૦૧૫ નું ૮૦૦*૨=૧૬૦૦ ટીએ વસૂલાત કરી ઓડિટપાર્ટીને જાણ કરવી. કુ. અવની આર. પરમારનું માતૃત્વ રજા દરમિયાનનું ૮૦૦*૪=૩૨૦૦ ટીએ વસૂલાત કરી ઓડિટપાર્ટીને જાણ કરવી. શ્રીમતી જે.એચ. પટેલ નું વર્ષ ૨૦૧૪નું ૮૦૦*૪=૩૨૦૦ ટીએ વસૂલાત કરી ઓડિટપાર્ટીને જાણ કરવી.	ઓડિટરે અનુસૂચિત ઓડિટ વસ્તુસ્થાન અંતર્ગત ખસેડી વસ્તુસ્થાન કરી સમગ્રી સદરે જમા કરી આધાર સર પૂર્તિના કરી ઓડિટરને અડગ કચ્છમાં આપશે.
૫	સંસ્થાના હાજરી પત્રકની ચકાસણી કરતાં કેટલાક અધિકારી/કર્મચારીઓ પહેલી જાન્યુઆરી/જુલાઈના રોજ ગેરહાજર રહેલ છે તો તેઓને રજા પરથી પરત ફરે તે દિવસથી ઇજાફો મળવાપાત્ર છે. જે અન્વયે યોગ્ય વસૂલાત કરી જાણ કરવી.	ઓડિટરની અનુમતિ અનુસાર જરૂરી કાર્પેલરી કચ્છમાં આપશે.
૬	સંસ્થા ખાતે ફરજ બજાવતા વર્ગ ૩ ના કર્મચારીઓના જામીનખત લીધેલ નથી.	અમીનખત લઈ ઓડિટરને અડગ કચ્છમાં આપશે.
૭	ફેબ્રુઆરી ૧૮ અને માર્ચ ૧૮ ના હાઉસકીપીંગના બિલો જામખાનામાંથી ચૂકવેલ છે. જે સરભર કરવા રહે.	ઓડિટરની અનુમતિ અનુસાર જરૂરી કાર્પેલરી કરી ઓડિટરને અડગ કચ્છમાં આપશે.

Unshakti
આચાર્યશ્રી
સરકારી પોલિટેકનીક, વલસાડ

Patel
ઓડિટ ઓફિસર
ડીટીઈ ગાંધીનગર



Gujarat Technological University Ahmedabad, Gujarat Academic Inspection Report - 2020 - 21

Institute Code: **629**

Committee Visit Date : **10/06/2022**

Institute Name :- **GOVERNMENT POLYTECHNIC, VALSAD**

→ **[A]. OBSERVATIONS OF THE COMMITTEE :**

(Committee has to write the conditions looking to the deficiencies found during the inspection and also orally inform the college Authorities /Principal, the following different conditions which the college has to comply as earliest i.e. to appoint a full time qualified permanent Regular Principal/Director.(if deficiency of Principal/Director found.)

NOC received for starting new course (IT-60,CAD/CAM-60 from GTU /Affiliation/New course/620/2022/3017 Dt. 26-04-2022.

NOC received for reducing intake (Mechanical -60,Electrical 60, Reference :-(GTU/NOC-Reduction-Intake/620/2022/29704 on Date25-04-2022 and GTU /NOC-Reduction-Intake /620/2021/25 on Date 01-01-2022respectively.

Two Post of HOD of Civil and Chemical Branch is found Vacant.

Two departments have applied for NBA Accreditation which is found good.

Regular post of principal is Vacant since last 3academic years which will be filled by education department.

The building facilities have been found adequate as per the norms.

Hostel facilities for both Girls and Boys are available as per the norms.

Library facilities equipment in different departments are found in working condition.

New administrative building (G 2) has been approved and in construction mode(Cost rs. 8.15 Crore), Reference: DTE/SAPO /V.M./2020-21/ CH/AA/6934, Date: 31-07-2020

Approval status: Approved

→ **[B]. COMMITTEE SUGESSTION :**

No.	Particular	As per AICTE Norms Requirement Number	Physical Available	Shortage
1	Land	1.5	18	-16.5
2	Build up Area	11020	27035	-16015
3	Class Room (Min. 66 sq.mt)	35	36	-1
4	Building	7	7	0
5	Laboratory / Workshop	3982	4020	-38
6	Library Building	1	1	0
7	Tutorial Rooms	6	6	0
8	Reading Room	1	1	0
9	Seminar Halls	1	1	0
10	Hostel	2	2	0
11	Instruments & Other Lab Equipment	0	26064517	-26064517
12	Computers	224	460	-236
13	Software	23	25	-2

14	Language Lab	1	1	0
15	Library & Books - Titles	3300	7997	-4697
16	Library & Books - Volumes	20000	23689	-3689
17	Library & Books - National Journal	27	27	0
18	Library & Books- no of foreign Journals	0	0	0
19	Library & Books- Magazines	0	4	-4
20	Library & Books - E-Journals	0	0	0
21	Other	0	0	0

→ [C]. Intake Details :

Level	Branch	Shift	Starting year	Intake	Last Admission Intake
DI	CIVIL ENGINEERING		1965	180	180
DI	PLASTICS ENGINEERING		1990	60	60
DI	CHEMICAL ENGINEERING		1969	180	180
DI	MECHANICAL ENGINEERING		1965	240	240
DI	ELECTRICAL ENGINEERING		1965	240	240

→ [D]. Teaching Staff :

Teaching Staff Details	Qualification	Number (Please mentioned Number Only)
Principal	Master Degree in relevant Subject / Branch/ Discipline , Ph.D : Master Degree in relevant Subject / Branch/ Discipline : Other :	0 0 0
Professor (PG & UG) OR HOD (in Diploma) :	Master Degree in relevant Subject / Branch/ Discipline , Ph.D : Master Degree in relevant Subject / Branch/ Discipline : Other :	0 4 0
Associate Professor (PG & UG) :	Master Degree in relevant Subject / Branch/ Discipline , Ph.D : Master Degree in relevant Subject / Branch/ Discipline : Other :	0 0 0
Assistant Professor (PG & UG) Or Lecturer :	Master Degree in relevant Subject / Branch/ Discipline , Ph.D : Master Degree in relevant Subject / Branch/ Discipline : Bachelor Degree in relevant Subject / Branch/ Discipline: Other :	3 46 49 0
B. In case Institute is running various Courses and Programmes, whether staff position and workload is as per norms for the course being inspected ?		Yes
If No, Please specify deficiency in terms of :- Staff in number :- 0 & Workload :		

→ [E]. Faculty Deficiency Details.:

Designation	Required as per AICTE/GTU Norms	GTU Endorsed	GTU Not Endorsed	Deficiency	Status
Director/Principal	1	0	0	1	Yes
HOD (only Diploma)	5	4	0	1	Yes
Lecturer (Only Diploma)	104	98	0	0	No

→ [F]. Program Level Faculty

Required As per AICTE Norms Available in Admin Panel									
Course	Level	Shift	Intake	Asst.Prof/Lect.	Asso.Prof/HOD	Professor	Asst.Prof/Lect.	Asso.Prof/HOD	Professor
DI	Diploma	FIRST SHIFT	900	105	5	0	98	0	4

[G]. Is there at least one regular Ph. D Qualified faculty appointed in approved PG Course (Branch wise One regular Ph. D. faculty required) ? : **No** -

→ [H] Staff Details :(on the Date of Visit) : Please verify with GTU Admin Panel).

1) No. of Permanent faculties : **91** and % of total faculties: **89**

2) No. of Pro-term faculties : **11** and % of total faculties : **11**

3) Total Faculties : **102** Total = **100** %

→[I].Institute Result Analysis (Last Year) :

→(J). General Information :

A). Principal Endorsed by GTU ? : Yes

B). Institute last try for recruitment process Date (Published Ad in NewsPaper): Date of Ad in News Paper:	Interview Date :
C). Whether the institute is charging any additional fee other than approved by fee regulatory committee?	No
D). Whether college authority is returning all the Original documents like mark sheet,Leaving certificate etc. to the students?	Yes
E). Whether the institute is running courses in the institute building other than approved by AICTE?	No
If institute share a building and AICTE Identified land for this Non-Technical AICTE course ?	No
F).Whether the student's attendance register is properly maintained by the faculties?	Yes
G).Whether the college is sending a e-attendance report of all the college students to the GTU as per schedule?	No
H).Is College keeping watch on less attendance students monthly?	Yes
I).Placement Data : No of Student pass during the last Academic Year : 336 Placement of Students : 32	
J).Last Year Inspection Deficiency Compliance verify by the Committee & Committee Agree with Compliance Provide by the Institute?	Yes-
K).institute has covered all the students under group insurance scheme ?	No
L).High tension line / Caneel/ Road is passing through the campus of the institute including hostel?	No
M).If Yes , Institute take necessary care and collect the competent authority certificate regarding it shall not affect the safety of the building / students/Faculty /Staff etc.? (Copy send to inspection committee in file)	No

(I) Check points for Departmental activities (Theory) (Team Member has to Verify)

→ E-assessment ::

1. Does the Institute / College have sufficient internet bandwidth (≥ 2 mbps) for e-assessment : **0**

2. If the internet bandwidth is < 2 mbps, indicate the reason for the same :

NA

3. How many total ans. scripts were generated at your institute in W2015 MBA exams ? :

27883

4. How many total ans. scripts were evaluated by your institute's faculties?:

27883

5. If there is shortfall in the assessment , indicate the reason why your faculties could not check the Ans. Scripts? :

NA

6. Have you filled in your subject wise staff details in the GTU staff portal? **Yes**

7. Is answer-sheet were assigned for evaluation at your institute? : **Yes**

8. Total No of answer sheet(s) issued by GTU for assessment: **8092**

9. Total No of answer sheet(s) evaluated by your institute within deadline given by GTU? : **8092**

Manual Evaluation:

A. Are answer sheets come to evaluate at your institute ? : **Yes**

B. Total No of answer sheet(s) issued by GTU for assessment : **19791**

C. Total No of answer sheet(s) evaluated by your institute within deadline given by GTU? : **19791**

COMMITTEE MEMBER

No.	Type	Name	Inst_name	Mobile No	Bank Name	Bank Account NO	Sign
1	Convener	SHAILESH ANAND B. GOSWAMI	GOVERNMENT POLYTECHNIC FOR GIRLS, SURAT	9687652566	STATE BANK OF INDIA	10716983812	
2	Member - 2	BHAVIK JIVANBHAI PATEL	GOVERNMENT POLYTECHNIC WAGHAI DIST- DANG	9601164005	AXIS BANK	912010055011201	
3	Member - 1	RANA VINAYCHANDRA SHUKALBHAI	BHULABHAI VANMALIBHAI PATEL INSTITUTE OF TECHNOLOGY(DIPLOMA STUDIES),UMRAKH,BARDOLI	9998961902	UNION BANK OF INDIA	520101221353328	

Name - Signature & Seal of the Principal / Director :

Principal / Director Name : _____ Sign : _____

Institute seal :

Convener Sign :

Director / Principal Sign :

Date :

12/10/2022

Date :

12/10/2022

UNDERTAKING BY INSPECTION COMMITTEE MEMBER

We **SHAILESH ANAND B. GOSWAMI**(Convener) and **BHAVIK JIVANBHAI PATEL,RANA VINAYCHANDRA SHUKALBHAI**, hereby certify that during the inspection of ON **10/06/2022**.

- A) We have personally interacted with the teaching faculty and verified with details filled in the prescribed format.
B) We have not accepted any hospitality from the above institution during the inspection.
C) We are aware that we will be held accountable in case the above verification is challenged or found false.

No.	Type	Name	Sign
1	Convener	SHAILESH ANAND B. GOSWAMI	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> Date: 12/10/2022
2	Member - 2	BHAVIK JIVANBHAI PATEL	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> Date: 12/10/2022
3	Member - 1	RANA VINAYCHANDRA SHUKALBHAI	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> Date: 12/10/2022